TRINDEL INSURANCE FUND
RESOLUTION NO. 13-01

IN THE MATTER OF REVISING THE GUIDELINES FOR PROFESSIONALS THAT BECOME PROVIDERS FOR THE EMPLOYEE ASSISTANCE PROGRAM AND FOR EMPLOYEE USE OF THE PROGRAM

WHEREAS, Resolution No. 98-12R was adopted on March 19, 1998 and was amended & replaced by Resolution No. 02-02 on February 15, 2002 setting forth the Guidelines for the Trindel Insurance Fund Employee Assistance Program, and Resolution No. 03-05 was adopted on May 15, 2003, and

WHEREAS, the Board has determined that there is a need allow the Executive Director broad discretion on the rate paid to providers, number of sessions and those eligible for the EAP.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE TRINDEL INSURANCE FUND HEREBY RESOLVES THE FOLLOWING:

Section 1. Resolution No. 03-05 is replaced in its entirety as follows:

Section 2. 1. Providers must provide proof of a license issued by the States of California, Oregon and/or Nevada and remain in good standing with that respective license. The license must be in a profession, which would normally provide services to an Employee Assistance Program. The Trindel Insurance Fund (TIF) Executive Director shall have the sole authority to approve and place providers on the TIF Employee Assistance Program (EAP) list of approved providers.

2. Providers shall be compensated at not more than $60 per one hour session of counseling, rates being paid by TIF prior to October 1, 1997 shall remain in effect.

3. Providers must provide proof of professional liability insurance that is satisfactory to the TIF Executive Director.

4. It is the provider's responsibility to verify and obtain proof of the employee's eligibility for services under the TIF EAP.

5. Eligible employees (including the employee's family members or other persons eligible for EAP services) may receive up to three (3) sessions within any six month period of time.

6. Billings are to be submitted in the form and manner as required by the TIF Executive Director.

7. The provider agrees to accept all eligible employees, their spouses and their dependent minor children from any TIF member county.

8. Notwithstanding any of the above the TIF Executive Director is allowed considerable discretion to approve or deny additions to the list of approved providers, the rate paid to individual providers, the number of sessions allowed and eligibility for services under the Trindel Insurance Fund Employee Assistance Program. The TIF Executive Director is also authorized to establish rules, guidelines and/or procedures that may be needed to enhance or restrict the EAP benefits or eligibility. The TIF Executive Director shall notify the TIF President, prior to making any significant changes in the EAP, that he intends to approve, deny or make a significant change to these Guidelines. Further the TIF Executive Director shall inform the Board, at its next meeting following the significant change, of the change. The TIF Board shall make a decision to informally approve or reject the significant change and may require a formal amendment to these Guidelines.

Adopted by the Board of Directors of Trindel Insurance Fund on the ____ day of _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

TRINDEL INSURANCE FUND

ATTEST:

_____
Rita Sherman, President

_____
Van Maddox
Secretary

Resolutionemployeeassistanceprogram#2OPTION